

## Circuit Court Caseload

- Specific event types, disposition types and or program/results may be necessary in order to be counted correctly on the report.
- The disposition for a case will be reported under the line representing the highest form (lowest line number) of the final disposition within the case.
- Cases that are assigned or transferred and are not to be counted on the court's caseload should be noted with a "Y" in the "Caseload Omit" field on the Edit Case screen.

### Part 1, New Filings, Section A: Appeals, Administrative Review, Extraordinary Writs

Line	Case Types	AA	AE	AP	AR	AV	AH	AL	AS	AW
1	Beginning Pending	Cases that are not adjudicated as of January 1 <sup>st</sup> of report year (Only reported 1 <sup>st</sup> quarter)								
2	New Filings	Case file dates that fall within the quarter (Edit Case Screen, Filed Date)								
3	Reopened	Event Codes: REO (Reopen) & RMVD (Remove Disposition)								

### Part 2, Method of Disposition, Section A: Appeals, Administrative Review, Extraordinary Writs

Case Types		AA	AE	AP	AR	AV	AH	AL	AS	AW
Line	Disposition Description	Event Code				Disposition Code				
1	Order Entered	Any				DEN, GTD, SET,				
2	Dismissed	Any				WTDW, DIS				
3	Transfer (Only applicable to AA, AE, AP, AR, AV, AL)	Any				CHV, RMD, TRS				
4	Inactive Status (Only applicable to AA, AE, AP, AR, AV, AL)	ORB, OSTY (Please also reference Caseload Part 4)				INA				
5	Case Type Change (Not a disposition)	Edit Case screen [F11] Case Type Change. Count when a case has been previously reported as a new file, however, no disposition occurred before the case type was changed.								

**Part 1, New Filings, Section B: Criminal - Enter District Court bindover date as the circuit case filing date.**

Line	Case Types	AX	FC	FH	FJ
1	Beginning Pending	Cases that are not adjudicated as of January 1 <sup>st</sup> of report year			
2	New Filings	Case file dates that fall within the quarter			
3	Reopened	*Event Codes: <b>Closed Status:</b> REO & RMVD <b>Adjudicated Status:</b> BWR, RMVC, VLD, WTHP			

\* When removing a disposition consider whether the case should be counted as a reopen according to SCAO Caseload Manual, if the case is not in a closed status it will be necessary to enter one of the appropriate Adjudicated Status event codes in order to be tallied correctly.

**Part 2, Method of Disposition, Section B: Criminal**

Case Types		AX*	FC	FH	FJ
Line	Disposition Description	Event Code	Disposition Code	Program/Result Code Use of these codes will override all events and dispositions, as well as report the case disposition on the indicated line number	
1	Jury Verdict	TRLJ	GTY, NGTY, NGI,GMI		
2	Bench Verdict	TRLN or Court Action Event	GTY, NGTY, NGI, GMI	NWV = Not Withstanding the Verdict** DTV = Directed Verdict	
3	Guilty Plea	Any	PLG, NOC, PMI		
4	Nolle Prosequi	NOP	DIS		
5	Dismissed by Court	Any	DIS		
6	Transfer	Any	RMD, CHV, TRS		
7	Inactive Status  (Order for Competency Examination)	BWI (before Dispo) ----- OCOM	----- INA		
8	Local Diversion	Any	Any	LCD = Local Diversion	
9	Case Type Change (Not a disposition)	<b>Edit Case screen [F11] Case Type Change.</b> Will count when a case has been previously reported as a new file, however, no disposition occurred before the case type was changed.			

\*AX (Waiver of Extradition) should be disposed with a disposition of Transfer (TRS)

\* \* If "Not Withstanding the Verdict" is not at the time of the jury verdict case should be closed and reopened according to Caseload rules, Line 3, page 6.

**Part 1, New Filings, Section C: Civil**

Line	Case Types	CB	CC	CD	CE	CF	CH	CK	CL	CP	CR	CZ	ND	NF
		NH	NI	NM	NO	NP	NS	NZ	PC	PD	PR	PS	PZ	
1	Beginning Pending	Cases that are not adjudicated as of January 1 <sup>st</sup> of report year												
2	New Filings	Case file dates that fall within the quarter												
3	Reopened	*Event Codes: Closed Status: REO (Reopen) & RMVD (Remove Dispositon)      Adjudicated Status: RMVC												

\* When removing a disposition consider whether the case should be counted as a reopen according to SCAO Caseload Manual, if the case is not in a closed status it will be necessary to enter one of the appropriate Adjudicated Status event codes in order to be tallied correctly.

**Part 2, Method of Disposition, Section C: Civil**

Part 2, Method of Disposition, Section C: CIVIL

Case Types		CB	CC	CD	CE	CF	CH	CK	CL	CP	CR	CZ	ND	NF
		NH	NI	NM	NO	NP	NS	NZ	PC	PD	PR	PS	PZ	
Line	Disposition Description	Event Code	Disposition Code	Program/Result Code Use of these codes will override all events and dispositions, as well as report the case disposition on the indicated line number										
1	Jury Verdict	TRLJ	JDGP, JDGD, JGE											
2	Bench Verdict	TRLN	JDGP, JDGD, JGE	NWV = Not Withstanding the Verdict** DTV = Directed Verdict										
3	Uncontested/Default/Settled	Any	DFLT, SET, JGE											
4	Transferred	Any	RMD, CHV, TRS											
5	Dismissed by Party	Any	WTDW											
6	Dismissed by Court	Any	DIS, NCA											
7	Inactive Status	ORB, OSTY	STY, INA											
8	Other Disposition*	Any	OTH											
9	Case Type Change (Not a disposition)	Edit Case screen [F11] Case Type Change. Will count when a case has been previously reported as a new file, however, no disposition occurred before the case type was changed.												

\* Other Disposition = Foreign Judgments should be disposed with a disposition of Other (OTH)

\*\* If "Not Withstanding the Verdict" is not at the time of the jury verdict case should be closed and reopened according to Caseload rules, Line 3, page 7.

**Part 1, New Filings, Section D: Domestic Relations**

Line	Case Types	DC	DF	DI	DM	DO	DP	DR	DS	DU	DW	DZ	TC	TI	TM	TO	TP
		TS	TU	TZ	UC	UD	UE	UF	UI	UM	UN	UO	UT	UW			
1	Beginning Pending	Cases that are not adjudicated as of January 1 <sup>st</sup> of report year															
2	New Filings	Case file dates that fall within the quarter															
3	Reopened	*Event Codes:    Closed Status: REO & RMVD                      Adjudicated Status: RMVC															

\* When removing a disposition consider whether the case should be counted as a reopen according to SCAO Caseload Manual, if the case is not in a closed status it will be necessary to enter one of the appropriate Adjudicated Status event codes in order to be tallied correctly.

**Part 2, Method of Disposition, Section D: Domestic Relations**

Case Types		DC	DM	DO	DP	DS	DU	DZ	UE
Line	Disposition Description	Event Code		Disposition Code			Program/Result Code		
1	Bench Verdict	TRLN		JDGP, JDGD, JGE			DTV = Directed Verdict		
2	Uncontested/Default/Settled	Any		DFLT, SET, JGE					
3	Transferred	Any		CHV, RMD, TRS					
4	Dismissed by Party	Any		WTDW					
5	Dismissed by Court	Any		DIS, NCA					
6	Inactive Status	OSTY, ORB		INA, STY					

Case Types		DF	DI	DR	DW	TC	TI	TM	TO	TP	TS	TU
		TZ	UC	UD	UF	UI	UM	UN	UO	UT	UW	
7	Post Judgment Transfers	Any			PJT							

Case Types		DC	DM	DO	DP	DS	DU	DZ	UE
8	Case Type Change (Not a disposition)	Edit Case screen [F11] Case Type Change. Will count when a case has been previously reported as a new file, however, no disposition occurred before the case type was changed.							